

**Church of the Little Flower  
Finance Committee  
June 18, 2020  
Zoom Phone Conference Call**

Present: Julie Herter, Brian Killian, Joe Kulek, Doc Moredock, Bobbe Rupnik, Mary Shea, Fr. Al Kemme,  
Anita Barber

Absent: None

The meeting was opened/closed with prayer led by Fr. Al.

Minutes: The May 21, 2020 minutes were reviewed. Bobbe Rupnik moved to accept the minutes. Brian Killian seconded the motion.

**\* School:**

- Doc stated that the enrollment for 2020-2021 school year is at 179.
- Doc asked what the tuition increase for those students who are from Cathedral should be. Joe Kulek made the motion that the increase for Cathedral one student be \$100 and two students be \$200, in addition, to the yearly increase of \$100 to the standard tuition. Bobbe Rupnik seconded the motion.
- Doc verified the credit for returning pre-school parents is \$300 contingent upon if 2019-2020 year tuition is paid in full. He said 24 are returning.
- Doc has received a repair bill for the gym bleachers. The Council advised to split the cost among those who use the gym - Men's Club, Booster, and School.
- Doc said he has started reviewing the tuition assistance applications for the next school year. He anticipates more than \$40,000 in assistance will be needed.
- Doc asked the Council if he could purchase a new science program for Junior High from Pierson with a cost around \$8500. The program runs for six years and covers textbooks, consumables, and online learning. The Council had no objections.
- Doc said there may be need to purchase a new Junior High math program. He will make a decision soon.
- Doc said it looks like school will open as a normal regular day on August 17.
- Doc said Summer Camp has opened but the attendance is low (around 25 children/day). He hopes attendance will grow to 40 children/day. It is being run with the safety guidelines.

**\* Old Business:**

- Father shared that he has sent the approval request to Henson Robinson to begin the repairs over the gathering space and the cry room.
- Father said a new leak has developed over the south-west maintenance room. Henson Robison will look at issue and give a repair estimate.
- Father will write a letter to the Bishop asking for permission to begin a church/school roof capital campaign and obtain a consulting company. He anticipates starting 2021.

**\* New Business:**

- Father said, due to property taxes going up, the Diocese called about selling the Fafoglia plots. Book value is around \$75,000 and it is zoned commercial. Ideas discussed were talking to businesses in area, reducing price, and having a fire sale.
- Father said the Federal Government Paycheck Protection Program has been extended from 8 weeks to 24 weeks. Little Flower will be able to use all of the \$258,150 allocated to us.

**\* Financials:**

- Joe presented a preliminary 2020-2021 budget. With COVID19 issues, a lot is uncertain. The Council had no problems with the budget. Brian Killian moved to accept the preliminary budget presented based upon no changes with further review by Father, Joe, and Anita. Julie Herter seconded the motion.
- Anita had emailed the May 2020 financial reports of the Balance Sheet, the Profit & Loss Budget Performance, and the A/P Aging Detail.
- Anita asked if she could reduce the Tuition Receivables for those who have left Little Flower. The Council said to make sure attempts have been made to collect and document who/what is written off.
- Anita shared what is expected to be received of the outstanding current year Tuition Receivables. For 2019-2020, there is \$61,352.32 outstanding and \$46,847 has potential to be uncollected. The Council asked for a complete report at next meeting.

**\* Next Meeting:**

- The next Finance Council meeting will be Thursday, August 13, 2020 at 4:30pm. There will be no July meeting due to vacations, Heritage Days, and year-end review.

Respectfully Submitted,  
Anita Barber, Recording Secretary