

**Church of the Little Flower
Finance Committee
May 21, 2020
Zoom Phone Conference Call**

Present: Julie Herter, Brian Killian, Joe Kulek, Doc Moredock, Bobbe Rupnik, Mary Shea, Fr. Al Kemme,
Anita Barber

Absent: None

The meeting was opened/closed with prayer led by Fr. Al.

Minutes: The April 23, 2020 minutes were reviewed. Bobbe Rupnik moved to accept the minutes. Julie Herter seconded the motion.

*** School:**

- Doc stated that the enrollment for 2020-2021 school year is looking good. There are 160 pre-enrolled with 45 in pre-school.
- Doc said the full-time teachers have received their 2020-2021 contracts. Mary Beth Richardson is retiring and Brianna Dondanville is quitting.
- Doc asked for discussion on giving a rebate, refund, or voucher to the pre-school parents for March 16-May 22, 2020. Brian Killian made a motion that a \$300 credit be given to pre-school parents contingent upon if current year tuition is paid in full. Bobbe Rupnik seconded the motion.
- Doc is cautiously optimistic about there being a Summer Program.
- Doc said he will begin reviewing the tuition assistance applications for the next school year.

*** Old Business:**

- Father shared that he wrote the Bishop and did receive permission to extend church roofs repairs. The Council felt it was fine to move forward.

*** New Business:**

- Father said it is time to do the budget. Joe said he will work up a preliminary budget for the next meeting.
- Father said he has received word from the Diocese that Little Flower may begin a Capital Campaign for the church and school roofs. The Council said it was fine to write the Bishop asking for permission to move forward with hiring a company with not stating a specific start date.

*** Financials:**

- Anita had emailed the April 2020 financial reports of the Balance Sheet, the Profit & Loss Budget Performance, and the A/P Aging Detail.
- Anita presented to the Council a financial review of Little Flower since March 16, the beginning of COVID19 lockdown. There have been 17 new EFTs, we are able to pay bills, school families continue to make payments, how much tuition is outstanding, the Fr. O'Connor Scholarship gave \$1000, and the postponement of Heritage Days may affect June/July.

*** Next Meeting:**

- The next Finance Council meeting will be Thursday, June 18, 2020 at 4:30pm.

Respectfully Submitted, Anita Barber, Recording Secretary